

IQAC 2015-2016

Dates of the meetings and important decisions taken

10 – 07 – 2015

Decisions

- Decided to urge the HODs to discuss about the preparation of NAAC files and call meeting of the HODs at 3.30 PM on every Monday to discuss the progress.
- Decided to reconstitute various committees in the college. The existing conveners are directed to their members with the consent of the Principal.
- Decided to form Anti-ragging and Anti-harassment committee as per the instructions from the UGC.
- Decided to request the Management to make necessary arrangements to function the Women's Hostel.
- Decided to form a Staff Club with the intention of strengthening the unity of the staff of the college.
- Decided to conduct programs which are related to "Connecting to Community".
- Decided to submit the AQAR to the College Management before 31, October 2015.
- Decided to conduct an orientation program for first year students and a career guidance class for the final year students.
- Teaching staff members are encouraged to participate in Refresher courses and Orientation programs.

- As part of extension activities, various Departments decided to take up charity programs like orphanage visits and old age home visits.
- Decided to conduct quality enhancement programs, seminars and workshops for the teaching staff.

14 -10 -2015

Decisions

- Informed the HODs to submit the achievements and activity list to prepare the Mini SSR for the NAAC visit.
- Decided to submit the print outs of the activities mentioned in the SSR by 22-01- 2016.
- Decided to conduct a mock visit to all the Departments of the College to inspect the documents of 2014 – 2015.
- The IQAC Committee reconstituted with the new principal Dr. Dominic Thomas as the Chairperson of the IQAC.
- Discussed various activities carried out during the months of June 2015 to September 2015, which includes
 1. Yoga training classes
 2. Environment day celebration
 3. Anti-drug programs
 4. Orientation programs for first year students etc..

04 – 01 – 2016

Decisions

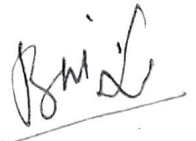
- Decided to make a mock presentation by all the department heads in the seminar hall during the second week of November 2015

- Decided to conduct one day workshop for all teachers about the preparation of the NAAC visit and decided Dr. Muraleedharan KC, IQAC Coordinator, Payyannur College as the resource person
- Decided to conduct the multidisciplinary seminar series 'Convergence 2016' during the last week of February 2016.

08-03-2016

Decisions

- Decided to form various committees for the NAAC visit and coordinators for the various committees were selected. Committees and coordinators are listed below.
 1. Reception committee - Major. Sureshan Vadakayil
 2. Cultural Program Committee- Smt. Sheela M Joseph
 3. Refreshment Committee - Dr. Satheesan P
- Decided to submit the printout of the power point presentation of the department to the principal



Principal

**PRINCIPAL
S. E. S. COLLEGE
SREEKANDAPURAM-670 631**